

JOB TITLE	Pharmacist	JOB GRADE	
DEPARTMENT	Clinical Services		
LOCATION	Manzini, Mbabane Swaziland		
REPORTING TO	Service Delivery Manager	APPEAL PANEL	
QUALIFICATIONS AND EXPERIENCE	<ul style="list-style-type: none"> • Bachelor of Pharmacy degree from a recognised institution. A post graduate qualification is an added advantage. • Minimum of 3 years' experience • Strong supervisory and management skills • Demonstrated exposure to ethical review processes, Certification in Good Clinical Practice • Willingness to spend substantial time at clinical site • Proficient in Microsoft Office Suite applications • Clinical experience of HIV medicine an advantage 		
PERSONALITY AND POSITION PROFILE	<ul style="list-style-type: none"> • Detail oriented and highly organized, able to multi-task and manage short deadlines • Excellent interpersonal, organizational, verbal and written communication skills • Flexible and adaptable 		
PRIMARY RESPONSIBILITY AND OBJECTIVE OF POSITION	Reporting to the Service Delivery Manager, the Pharmacist is a key member of the clinical team and oversees the operations and management of the pharmacy and implementation of pharmaceutical services as per pharmacy protocols and regulations.		
KEY RESPONSIBILITIES	<ul style="list-style-type: none"> • Oversee development, operations and implementation of the pharmacy including maintenance of pharmacy SOPs, equipment, and monitoring of appropriate temperatures. • To assess and monitor patterns of drug usage and thus recommend changes where necessary; supervise the medicines supply chain. • To protect clients and technicians by maintaining a safe and clean working environment and adhering to infection-control protocols and ensure pharmacy premises and systems are fit for purpose. • To prepare programme work plan and annual budget. • Produce annual, half yearly, monthly and quarterly reports. • To perform administrative tasks by keeping patient files up to date, making sure needed products are stocked and required reports get generated and filed using both eCMIS and pharmacy related tools. • To comply with the national pharmacy regulations and legislations and advising management on needed actions including medicines for sale in the pharmacy. • To complete pharmacy operational requirements by preparing and monitoring inventory for received and issued drugs and commodities for both static and mobile clinics. • To facilitate timely requisitions, shipment and safe storage of drugs and commodities. • To approve procurement of equipment and consumables. • To coordinate training of pharmacy staff including mentorship. • To assist in pharmacy monitoring and evaluation. • Takes part in the planning and implementation of clinical trials. • Contributes to team effort by overseeing the work of and mentoring pharmacy technicians and dispensers. 		
Applications	<ul style="list-style-type: none"> • Interested applicants should send their Cover Letter, CVs and Certified Academic Qualifications to the Human Resources Officer at recruitment@flas.org.sz before 4:30 PM on Monday, 24th September 2018. • Only shortlisted candidates will be contacted. • Should you not receive feedback within two weeks after the closing date, consider your application unsuccessful. 		